

Ref.No. BCIIT/Admin/2022-23

Dated: 01-11-2022

Ms. Purnima Aggarwal
A-60, Swasthya Vihar,
Delhi-110092,

Subject :- Proposal of "Appointment of Student's Counselor" at the Institute.

Respected Madam,

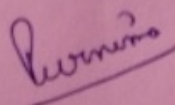
Greetings from BCIIT!

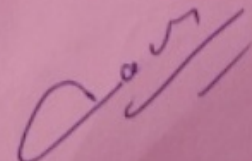
It's our please to introduce our Institute and request you to accept our invitation for a proposal of "Appointment of Student's Counselor" at our Institute.

Banarsidas Chandiwala Institute of Information Technology (BCIIT) is affiliated to Guru Gobind Singh Indraprastha University, Delhi and approved by AICTE. The Institute was established under the aegis of Shri Banarsidas Chandiwala Sewa Smarak Trust Society working in the field of health and education since 1952.

We would like to have an arrangement of "Student's Counselor Facility" in our Institute w.e.f. Nov. 2019. We feel pleasure to extend the proposal to have a tie up with you in this regard with the following terms and conditions:

1. The appointment will be on contractual Basis.
2. The rate of remuneration shall be Rs. 1500/- per hour.
3. The periodicity of the visit shall be Twice in a month (i.e. once every fortnight) and each session shall be of minimum 01 hours.
4. The services will only be rendered during academic period (as per the notified University Academic Calendar)
5. In any point of time during or after the terms of Contract with BCIIT, no confidential information of the Institute shall be revealed to any other persons(s)/ agency, not use or attempt to use any information which may be acquired in the course of the engagement in any manner which may injure or cause loss to the Institute.
6. BCIIT shall be at liberty at any time by notice in writing summarily; terminate the contract with immediate effect if :-
 - a any case of guilty of misconduct;





- b any negligence in the discharge of the duties;
- c or being absent or being unable to perform the duties and alleging ill-health as the cause of any adverse happening thereof.
- d. Shall refuse to practitioner nominated by the Institute to examine the patient or shall fail to give to such medical practitioner the information necessary to report upon the state of health of the patient.

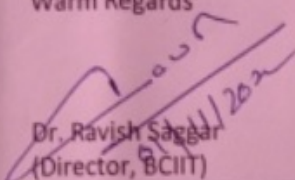
7. Upon resignation or termination of contract, all document/ asset in the possession that belong to the institute shall be handover to the designated person In-Charge.

If you agree to the above terms and condition of the appointment. It is requested from you to kindly provide your consent/acceptance by signing and returning the duplicate copy of this letter for our file and records purpose.

Please feel free to contact us, in case of any query or any additional information you might require.

Looking forward to have a long lasting relationship with you.

Warm Regards


Dr. Ravish Sagar
(Director, BCIT)

Acceptance

I, Dr Lumina Agarwal hereby give my acceptance for the arrangement with the above mentioned contract service conditions.

Date : 4/11/22

Signatures Lumina
Name Lumina Agarwal